



APPLICATION FOR CERTIFICATE OF FITNESS

Alaska Department of Labor/Mechanical Inspection

P.O. Box 107020 / 3301 Eagle Street #302, Anchorage, Alaska 99510-7020

Anchorage (907) 269-4925 Juneau (907) 465-4871 Sitka (907) 747-6380
 Fairbanks (907) 451-2887 Kenai (907) 283-3778

APPLICANT INFORMATION

ALL APPLICATIONS ARE APPROVED IN ANCHORAGE

License Number	Date of Birth (month, day, year)
Name (Last, First, MI)	Phone (H) (W)
Address	Social Security
City / State	Weight
Zip	Height (Feet, Inches)

TYPE OF APPLICATION (CHOOSE ONE)

APPLICATION FEE \$50.00 FOR ALL LICENSES UNLESS INDICATED BY **

ALL FEES ARE NON-REFUNDABLE (If you fail to provide all required items you forfeit all fees paid)

<input type="checkbox"/> Electrical Journeyman	\$160-2yr Lic.	<input type="checkbox"/> Reciprocal Electrical Journeyman*	\$160-2yr Lic.
<input type="checkbox"/> Electrical Residential	\$160-2yr Lic.	<input type="checkbox"/> Asbestos Abatement *	\$100-2yr Lic.
<input type="checkbox"/> Electrical Trainee *	\$160-2yr Lic.	<input type="checkbox"/> Hazardous Paint Handlers *	\$100-3yr Lic.
<input type="checkbox"/> Journeyman Power Lineman	\$160-2yr Lic.	<input type="checkbox"/> Explosive Handlers	\$100-3yr Lic.
<input type="checkbox"/> Power Lineman Trainee *	\$160-2yr Lic.	<input type="checkbox"/> Boiler Class 1**	3yr Lic.
<input type="checkbox"/> Plumber Journeyman	\$160-2yr Lic.	<input type="checkbox"/> Boiler Class 2 **	3yr Lic.
<input type="checkbox"/> Plumber Restricted	\$160-2yr Lic.	<input type="checkbox"/> Boiler Class 3 **	3yr Lic.
<input type="checkbox"/> Plumber Trainee *	\$160-2yr Lic.	<input type="checkbox"/> Boiler Class 4 **	3yr Lic.

ALL FEES ARE NON-REFUNDABLE (If you fail to provide all items required you forfeit fees paid)

*No examination required for these licenses

** No application or license fee required

PREVIOUS LICENSES

Do you now hold, or have you ever held a journeyman license or equivalent in any other state, borough, parish or municipality or other political subdivision? YES or NO. Did you obtain this license by testing? YES or NO
 License Type License Number

LOCATION OF TEST

If you wish to take an exam in an area of Alaska other than Anchorage, Juneau, Fairbanks, Kenai or Sitka please indicate where: _____, and contact the Certificate of Fitness Clerk in Anchorage to schedule the exam. (allow 2 weeks)

IF A DISAPPROVED OR PENDING APPLICATION HAS NO ACTION FOR ONE YEAR, REGARDLESS OF THE REASON, THE FILE WILL BE DESTROYED AND THE APPLICANT MUST RE-APPLY AND PAY DELINQUENT FEES.

Therefore, I CERTIFY UNDER PENALTY OF PERJURY THAT THE INFORMATION SUPPLIED IS TRUE AND ACCURATE. (AS 09.065.012) I have read this application and understand the statement herein.

Date _____ City _____ Signature _____



EXPERIENCE VERIFICATION FORM

Alaska Department of Labor/Mechanical Inspection

P.O. Box 107020 / 3301 Eagle St. #302, Anchorage, Alaska 99510 - 7020
(907) 269-4925, FAX (907) 269-4932

VERIFIER / APPLICANT INFORMATION

To: (Employer)

To: (Applicant) Last, First, MI

Social Security Number

Notarized verification of qualifications is required for licensing with the State of Alaska. Your prompt return of this form to the applicant, filled out as completely as possible, will expedite the disposition of his or her application and will be appreciated. Thank you for your assistance.

VERIFIED EXPERIENCE

SELF-VERIFICATION IS NOT ACCEPTABLE

I certify I have personally known the applicant from _____ to _____ and have direct knowledge the applicant was employed as follows: _____

I certify that the foregoing statements are true and correct.

Signature of Employer _____, Firm Name _____

Address _____, City/State _____, Zip _____

Phone _____ Fax Number _____

The verifier must complete the bottom of the verification form detailing the applicant's number of hours performed in the category applicant is applying for.

APPLICANT'S HOURS OF EXPERIENCE

Electrician	Hours	Plumber	Hours	Boiler	Hours
Commercial/Industrial		Drains, waste & vents		Boiler operator	
Residential (up to 4-plex)*		Water distribution		Boiler installation / repair	
Linework		Gas piping & appliances		Class Room Hours **	
Class Room Hours **		Setting fixtures			
Maintenance (does not apply)		Class Room Hours **			
		Maintenance (does not apply)			

** An accredited apprentice program/classroom training may substitute for work experience on an hour-for-hour basis up to 1000 hours for journeyman and 500 hours for other classifications. * Only 2000 hours of residential work applies.

NOTARY PUBLIC

Signed and sworn before me this _____
day of _____
Notary Public _____
My Commission _____
Expires _____

This space below reserved for Notarial stamp

UNION VERIFICATION

Alaska-Based Union _____

- | | |
|--|---|
| <input type="checkbox"/> Electrician/Journeyman | <input type="checkbox"/> Lineman/Trainee |
| <input type="checkbox"/> Lineman/Journeyman | <input type="checkbox"/> Plumber/Journeyman |
| <input type="checkbox"/> Electrician/Residential | <input type="checkbox"/> Plumber/Restricted |
| <input type="checkbox"/> Electrician/Trainee | <input type="checkbox"/> Plumber/Trainee |

Union Official Signature _____

This space below reserved for Union Seal

**ELECTRICAL JOURNEYMAN / RESIDENTIAL / LINEMAN / TRAINEE
INSTRUCTIONS FOR CERTIFICATE OF FITNESS**

Electrical Journeyman Certificate of Fitness requires 8000 hours of work in the trade primarily commercial (See Experience Verification Form for details). Complete the application and have employer(s) complete affidavits of experience. Turn your completed application and affidavits along with application/test fees into a Mechanical Inspection office, or mail it to Mechanical Inspection P.O. Box 107020, Anchorage, Alaska 99510. If you mail in your application **you must enclose a head and shoulders photo of yourself (photo at least 2"x 2" in size) Polaroids are acceptable.** You must submit your application at least two (2) weeks prior to the date you would like to test. All applications are approved in Anchorage, you may call to see if you have been approved to test at (907) 269-4925.

LICENSE FEE:: \$50.00* Application Fee / \$160.00 2 year license Fee (once you have passed the test) / **\$210.00 Total**

***Application fee must accompany application.**

Field offices accept applications, renewals and fees. Contact office for specific hours and days.

Field offices will only accept checks or money orders NO CASH

Electrical Residential Certificate of Fitness requires 4000 hours of work in the trade (See Experience Verification Form for details). Complete application and have employer(s) complete affidavits of experience. Turn your completed application and affidavits along with the application/test fees into a Mechanical Inspection office, or mail it to: Mechanical Inspection P.O. Box 107020, Anchorage, Alaska 99510. If you mail in your application **you must enclose a head and shoulders photo of yourself (photo at least 2"x 2" in size) Polaroids are acceptable.** You must submit your application at least two (2) weeks prior to the date you would like to test. All applications are approved in Anchorage, you may call to see if you have been approved to test at (907) 269-4925.

LICENSE FEE: \$50.00* Applications/Test Fee / \$ 160.00 2 year License Fee (once you have passed the test) / **\$210.00 Total**

***Application fee must accompany application.**

Field offices accept applications, renewals and fees. Contact office for specific hours and days.

Field offices will only accept checks or money orders NO CASH

Electrical Trainee Certificate of Fitness requires a letter from your employer. Documentation must be notarized and on company letterhead stationery attesting that applicant will be working under supervision of a certified journeyman (a trainee cannot have attained the status of journeyman electrician). Include the employer's current contractor's license number. For union-affiliated applicants, verification form from the school stating that the applicant is a current student. Picture ID must be presented at time of application. **A trainee license is renewed by submitting proof of indenture or employment (similar to that provided in the original application) and payment of the license fee of \$160.00 for a two year license.** If you mail your application in **you must enclose a head and shoulders photo of yourself (photo at least 2"x 2" in size) Polaroids are acceptable.**

LICENSE FEE: \$50.00* Application Fee / \$160.00 2 year Licence Fee / **\$210.00 Total**

***Application fee must accompany application.**

Field offices accept applications, renewals and fees. Contact office for specific hours and days.

Field offices will only accept checks or money orders NO CASH

Lineman Journeyman Certificate of Fitness requires 8000 hours of work in power transmission line work. (See Experience Verification Form for details). Complete the application and have employer(s) complete affidavits of experience. Turn your completed application and affidavits along with the application/test fees into a Mechanical Inspection office, or mail it to: Mechanical Inspection P.O. Box 107020, Anchorage, Alaska 99510. If you mail in your application **you must enclose a head and shoulders photo of yourself (photo at least 2"x 2" in size) Polaroids are acceptable.** You must submit your application at least two (2) weeks prior to the date you would like to test. All applications are approved in Anchorage. You may call to see if you have been approved to test at (907) 269-4925.

LICENSE FEE: \$50.00* Application Fee / \$160.00 2 year License Fee (once you have passed the test) / **\$210.00 Total**

***Application fee must accompany application.**

Field offices accept applications, renewals and fees. Contact office for specific hours and days.

Field offices will only accept checks or money orders NO CASH

ELECTRICAL LICENSE CONTINUED

Lineman Trainee Certificate of Fitness requires a letter from your employer. Documentation must be notarized and on company letterhead stationery attesting that applicant will be working under the supervision of a journeyman (a trainee cannot have attained the status of journeyman lineman). Include the employer's current contractor's license number. For union-affiliated applicants: verification form from the school stating that the applicant is a current student. Picture ID must be presented at time of application. Submit your application, letter and fees into a Mechanical Inspection office, or mail it to Mechanical Inspection P.O. Box 107020, Anchorage, Alaska 99510. If you mail in your application **you must enclose a head and shoulders photo of yourself (photo at least 2"x 2" in size) Polaroids are acceptable.** All applications are approved in Anchorage. You will receive your license in approximately 2 weeks upon approval of your application. **A trainee is renewed by submitting proof of indenture or employment (similar to that provided in the original application) and payment of the license fee of \$160.00 for a two (2) year license.**

LICENSE FEE: \$ 50.00* Application Fee / \$160.00 2 year license / **\$210.00 Total**

***Application fee must accompany application.**

Field offices accept applications, renewals and fees. Contact office for specific hours and days.

Field offices will only accept checks or money orders NO CASH

Renewal Information for Electrician / Journeyman / Residential / Lineman / Trainee

You may pay your renewal fee at a Mechanical Inspection office, or mail it to: Mechanical Inspection P.O. Box 107020, Anchorage, Alaska 99510. **If you mail your renewal in you must enclose a head and shoulders photo of yourself (photo at least 2"x 2" in size) Polaroids are acceptable.** You will receive your license in approximately 2 weeks upon receipt of all renewal paperwork.

LICENSE FEE: \$160.00 2 year renewal

If your license has expired over 90 days but less than three (3) years you must re-apply and pay an additional \$50.00 re-application fee.

If your license has expired more than three (3) years you are required to re-apply, re-test, and pay the fees like a new application.

Field offices accept applications, renewal and fees. Contact office for specific hours and days.

Field offices will only accept checks or money orders NO CASH

Testing Information : Electrical Journeyman / Residential / Lineman

Documentation will be reviewed only after it is submitted with an application, fee and supporting documents. Applicants whose documentation is found to be in accordance with requirements of the law will be approved for exams.

Documentation to verify hours must be submitted in one of three forms:

- 1. Employer(s) may complete the Experience Verification Form provided with this application, which must be notarized.**
- 2. A notarized statement from prior employer(s) (on company letterhead) stating number of hours worked and a specific description of the type of work performed. If letterhead stationery is not available, plain paper may be used, but must contain the statement " under penalty of perjury, I certify this information to be true and correct."**
- 3. A sworn affidavit from an official of an Alaska-based union. An accredited apprentice program/classroom training may substitute for work experience on an hour-for-hour basis up to 1,000 hours for journeyman or 500 hours for other classifications.**

Exams are given by appointment only. Call the Mechanical Inspection office in Anchorage to schedule an appointment. In Anchorage, scheduled applicants must report no later than 8:45 a.m. on the day of testing. Failure to report on time may result in rescheduling your test. A picture ID must be presented at the time of testing. There is a four hour maximum time limit on all exams. **A score of at least 70 % is required for passing. If a passing score is not obtained you may retake the test 30 days after your last exam date.** Exams may be taken in other Alaskan communities, provided there is a Mechanical Inspection office, an employment center, or a magistrate present. Exams at employment centers or magistrate's offices must be scheduled two (2) weeks prior to when you would like to test. Contact the Mechanical Inspection Licensing Clerk for details. Exams are graded in Anchorage, you may call the office for exam results.

STUDY GUIDES

- | | | |
|---------------------------|--|-------------|
| • Electrician/Journeyman | National Electric Code 1996 | Open Book |
| • Electrician/Lineman | Lineman & Cableman's Handbook & National Electric Safety Code 1993 | Closed Book |
| • Electrician/Residential | National Electric Code 1996 | Open book |

**PLUMBING JOURNEYMAN / RESTRICTED / TRAINEE
INSTRUCTIONS FOR CERTIFICATE OF FITNESS**

Plumber Journeyman Certificate of Fitness requires 8000 hours of work in installation/commercial/residential (see Experience Verification Form for details). Complete the application and have employer(s) complete affidavits of experience. Submit your completed application and affidavits along with application/test fees into a Mechanical Inspection office, or mail it to Mechanical Inspection P.O. Box 107020, Anchorage, Alaska 99510. If you mail your application **you must enclose a head and shoulders photo of yourself (photo at least 2"x 2" in size) Polaroids are acceptable.** You must submit your application at least two (2) weeks prior to the date you would like to test. All applications are approved in Anchorage. You may call to see if you have been approved to test at (907) 269-4925.

LICENSE FEE: \$ 50.00* Application Fee/ \$160.00 2 year license Fee (once you have passed the test) / **\$210.00 Total**

***Application fee must accompany application.**

Field offices accept applications, renewals and fees. Contact office for specific hours and days.

Field offices will only accept checks or money orders NO CASH

Plumber Restricted Certificate of Fitness requires 4000 hours of work in installation/fuel gas piping (see Experience Verification Form for details). Complete the application and have employer(s) complete affidavits of experience. Submit your completed application and affidavits along with application/test fees into a Mechanical Inspection office, or mail it to Mechanical Inspection P.O. Box 107020, Anchorage, Alaska 99510. If you mail your application **you must enclose a head and shoulders photo of yourself (photo at least 2"x 2" in size) Polaroids are acceptable.** You must submit your application at least two (2) weeks prior to the date you would like to test. All applications are approved in Anchorage. You may call to see if you have been approved to test at (907) 269-4925.

LICENSE FEE: \$ 50.00* Application Fee/ \$160.00 2 year license Fee (once you have passed the test) / **\$210.00 Total**

***Application fee must accompany application.**

Field offices accept applications, renewals and fees. Contact office for specific hours and days.

Field offices will only accept checks or money orders NO CASH

Plumber Trainee Certificate of Fitness requires a letter from your employer. Documentation must be notarized and on company letterhead stationery attesting that applicant will be working under the supervision of a journeyman (a trainee cannot have attained the status of journeyman plumber). Include the employer's current contractor's license number. For union-affiliated applicants: verification form from the school stating that the applicant is a current student. Picture ID must be presented at time of application. Submit your application, letter and fees into a Mechanical Inspection office, or mail it to Mechanical Inspection P.O. Box 107020, Anchorage, Alaska 99510. If you mail in your application **you must enclose a head and shoulders photo of yourself (photo at least 2"x 2" in size) Polaroids are acceptable.** You will receive your license in approximately 2 weeks upon approval of your application. **A trainee is renewed by submitting proof of indenture or employment (similar to that provided in the original application) and payment of the license fee of \$160.00 for a two (2) year license.**

LICENSE FEE: \$ 50.00* Application Fee/ \$160.00 2 year license Fee / **\$210.00 Total**

***Application fee must accompany application.**

Field offices accept applications, renewals and fees. Contact office for specific hours and days.

Field offices will only accept checks or money orders NO CASH

Renewal Information Plumber : Journeyman / Restricted / Trainee

You may pay your renewal fee at a Mechanical Inspection office, or mail it to: Mechanical Inspection P.O. Box 107020, Anchorage, Alaska 99510. **If you mail your renewal in you must enclose a head and shoulders photo of yourself (photo at least 2"x 2" in size) Polaroids are acceptable.** You will receive your license in approximately 2 weeks upon approval of your application

LICENSE FEE: \$160.00 2 year renewal

If your license has expired over 90 days but less than three (3) years you must re-apply and pay an additional \$50.00 re-application fee.

If your license has expired more than three (3) years you are required to re-apply, re-test, and pay the fees like a new application.

Field offices accept applications, renewals and fees. Contact office for specific hours and days.

Field offices will only accept checks or money orders NO CASH

INSTRUCTIONS FOR CERTIFICATE OF FITNESS BOILER OPERATOR 1st, 2nd, 3rd and 4th CLASS

Boiler Operator Certificate of Fitness 1st Class requires two (2) years experience in the trade or working with a 2nd class license for one (1) year (see Experience Verification Form for details). Complete application and have employer complete Experience of Verification form. Turn your completed application and affidavits into a Mechanical Inspection office, or mail it to Mechanical Inspection P.O. Box 107020, Anchorage, Alaska 99510. If you mail in your application **you must enclose a head and shoulders photo of yourself (photo at least 2"x 2" in size) Polaroids are acceptable.** You must submit in your application at least two (2) weeks prior to the date you would like to test. All applications are approved in Anchorage. You may call to see if you have been approved to test at (907) 269-4925.

Boiler Operator Certificate of Fitness 2nd Class requires one (1) year experience in the trade or working with a 3rd class license for six (6) months (see Experience Verification Form for details). Complete application and have employer complete Experience of Verification form. Turn your completed application and affidavits into a Mechanical Inspection office, or mail it to Mechanical Inspection P.O. Box 107020, Anchorage, Alaska 99510. If you mail your application **you must enclose a head and shoulders photo of yourself (photo at least 2"x 2" in size) Polaroids are acceptable.** You must submit in your application at least two (2) weeks prior to the date you would like to test. All applications are approved in Anchorage. You may call to see if you have been approved to test at (907) 269-4925.

Boiler Operator Certificate of Fitness 3rd Class requires six (6) months working in the trade. (see Experience Verification Form for details). Complete application and have employer complete Experience of Verification form. Turn your completed application and affidavits into a Mechanical Inspection office, or mail it to Mechanical Inspection P.O. Box 107020, Anchorage, Alaska 99510. If you mail your application in **you must enclose a head and shoulders photo of yourself (photo at least 2"x 2" in size) Polaroids are acceptable.** You must submit your application at least two (2) weeks prior to the date you would like to test. All applications are approved in Anchorage. You may call to see if you have been approved to test at (907) 269-4925.

Boiler Operator Certificate of Fitness 4th Class complete an application (see Experience Verification Form for details). Turn completed application into a Mechanical Inspection office, or mail it to Mechanical Inspection P.O. Box 107020, Anchorage, Alaska 99510. If you mail your application **you must enclose a head and shoulders photo of yourself (photo at least 2"x 2" in size) Polaroids are acceptable.** You must submit your application at least two (2) weeks prior to the date you would like to test. All applications are approved in Anchorage. You may call to see if you have been approved to test at (907) 269-4925.

Renewal Information Boiler Operator 1st, 2nd, 3rd and 4th Class

You may renew at a Mechanical Inspection office, or mail it to: Mechanical Inspection P.O. Box 107020, Anchorage, Alaska 99510. **If you mail your renewal in you must enclose a head and shoulders photo of yourself (photo at least 2" x 2" in size Polaroid are acceptable).** You will receive your license in approximately 2 weeks upon approval of your application.

Testing Information 1st, 2nd and 3rd Class only

Documentation will be reviewed only after it is *submitted* with an application and supporting documents. Applicants whose documentation is found to be in accordance with requirements of the law will be approved for exams.

Documentation to verify hours must be submitted in one of three forms:

- 1. Employer(s) may complete the Experience Verification Form provided with this application, which must be notarized.**
- 2. A notarized statement from prior employer(s) (on company letterhead) stating number of hours worked and a specific description of the type of work performed. If letterhead stationery is not available, plain paper may be used, but must contain the statement " under penalty of perjury, I certify this information to be true and correct."**

Exams are given by appointment only. Call the Mechanical Inspection office in Anchorage to schedule an appointment. In Anchorage, scheduled applicants must report no later than 8:45 a.m. on the day of testing. Failure to report on time may result in the rescheduling your test. A picture ID must be presented at the time of testing. There is a four hour maximum time limit on all exams.

A score of at least 70 % is required for passing. If a passing score is not obtained you may retake the exam 30 days after your last exam date. Exams may be taken in other Alaskan communities, provided there is a Mechanical Inspection office, an employment center, or a magistrate present. Exams at employment centers or magistrate's offices must be scheduled two (2) weeks prior to when you would like to test. Contact the Mechanical Inspection Licensing Clerk for details. Exams are graded in Anchorage, you may call the office for exam results.

PLUMBING LICENSES CONTINUED

Testing Information for Plumbing Journeyman and Restricted

Documentation will be reviewed only after it is submitted with an application, fee and supporting documents. Applicants whose documentation is found to be in accordance with requirements of the law will be approved for exams.

Documentation to verify hours must be submitted in one of three forms:

1. Employer/s may complete the Experience Verification Form provided with this application, which must be notarized.
2. A notarized statement from prior employers (on company letterhead) stating number of hours worked and a **specific description of the type of work performed**. If letterhead stationary is not available, plain paper may be used, but must contain the statement “ under penalty of perjury, I certify this information to be true and correct.”
3. A sworn affidavit from an official of an *Alaska-based union*. An accredited apprentice program / classroom training may substitute for work experience on an hour-for-hour basis up to 1,000 hours for journeyman or 500 hours for other classifications.

Exams are given by appointment only. Call the Mechanical Inspection office in Anchorage to schedule an appointment. In Anchorage, scheduled applicants must report no later than 8:45 a.m. on the day of testing. Failure to report on time may result in the rescheduling your test. A picture ID must be presented at the time of testing. There is a four hour maximum time limit on all exams. **A score of at least 70 % is required for passing. If a passing score is not obtained you may retake the exam 30 days after your last test date.** Exams are graded in Anchorage, you may call the office for exam results. Exams may be taken in other Alaskan communities, provided there is a Mechanical Inspection office, an employment center, or a magistrate present. Exams at employment centers or magistrate’s offices must be scheduled two (2) weeks prior to when you would like to test. Contact the Mechanical Inspection Licensing Clerk for details.

STUDY GUIDES

- | | | |
|------------------------|----------------------------|------------------|
| • Plumber / Journeyman | Uniform Plumbing Code 1994 | Closed/Open Book |
| • Plumber / Restricted | Uniform Plumbing Code 1994 | Closed/Open Book |

**INSTRUCTIONS FOR CERTIFICATE OF FITNESS
ASBESTOS ABATEMENT CERTIFICATE OF FITNESS**

Asbestos Abatement requires forty (40) hours initial training and eight (8) hours of renewal training. Contact an Asbestos Abatement training provider for dates and times of classes. Once you have completed the training you may complete an application and pay your license fee at a Mechanical Inspection office, or mail it to; Mechanical Inspection P.O. Box 107020, Anchorage Alaska 99510. If you mail your application **you must enclose a head and shoulders photo of yourself (photo at least 2"x 2" in size) Polaroids are acceptable.** All applications are approved in Anchorage.

Grace Period: Card holders may take the renewal class ten (10) months prior and up to one (1) year after your license has expired. If your license has expired more than one (1) year you will have to complete the initial forty (40) hour class

WORK MAY NOT BE PERFORMED WITH AN EXPIRED LICENSE

LICENSE FEE: \$100.00 Initial /Renewal 2 year license

HAZARDOUS PAINT HANDLER CERTIFICATE OF FITNESS

Hazardous Paint Handlers requires sixteen (16) hours of initial training and eight (8) hours of renewal training. Contact a Hazardous Paint training provider for dates and times of classes. Once you have completed the training you may complete an application and pay your license fee at a Mechanical Inspection office, or mail it to; Mechanical Inspection P.O. Box 107020, Anchorage Alaska 99510. If you mail your application **you must enclose a head and shoulders photo of yourself (photo at least 2"x 2" in size) Polaroids are acceptable.** All applications are approved in Anchorage. Grace Period: Card holders may take the renewal class ten (10) months prior and up to one (1) year after your license has expired. If your license has expired more than one (1) year you will have to complete the initial sixteen (16) hour class.

WORK MAY NOT BE PERFORMED WITH AN EXPIRED LICENSE

LICENSE FEE: \$100.00 Initial /Renewal 3 year license

EXPLOSIVES HANDLERS CERTIFICATE OF FITNESS

Explosives Handlers requires specific Explosives Handlers application completed, signed and dated. Requires employment verification of six (6) months working in drilling, chucktending or powderman helper. Do not include Military Ordinance Work. An Exam is required with a minimum passing score of 75%. All applications are approved in Anchorage. For testing call (907) 269-4925.

Exams are given by appointment only. Call the Mechanical Inspection office in your area to schedule an appointment. In Anchorage, scheduled applicants must report no later than 8:45 a.m. on the day of testing. Failure to report on time may result in the rescheduling your test. A picture ID must be presented at the time of testing. There is a four hour maximum time limit on all exams. **A score of 75% is required for passing. If you do not obtain a passing score you may retake the test 30 days after your last exam.**

Exams are graded in Anchorage, you may call the office for exam results. Exams may be taken in other Alaskan communities, provided there is a Mechanical Inspection office, an employment center, or a magistrate present. Exams at employment centers or magistrate's offices must be scheduled two (2) weeks prior to when you would like to test. Contact the Mechanical Inspection Licensing Clerk for details

Renewal: card holder has thirty (30) days after license expires to complete, sign and date a new application. If Mechanical Inspection does not receive this document within the thirty (30) days applicant will have to re-test. You may complete an application and pay your license fee at a Mechanical Inspection office, or mail it to; Mechanical Inspection P.O. Box 107020, Anchorage Alaska 99510. If you mail your renewal in **you must enclose a head and shoulders photo of yourself (photo at least 2"x 2" in size) Polaroids are acceptable.** All applications are approved in Anchorage.

WORK MAY NOT BE PERFORMED WITH AN EXPIRED LICENSE

LICENSE FEE: \$100.00 Initial / Renewal 3 year license